



## OROVILLE CITY COUNCIL

Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**September 03, 2019**  
**REGULAR MEETING**  
**CLOSED SESSION 5:30 PM**  
**OPEN SESSION 6:00 PM**  
**AGENDA**

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### REQUESTS TO ADDRESS COUNCIL

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of two (2) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for non-agenda items, the time limitation would be reduced to one and a half minutes per speaker. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

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### CALL TO ORDER / ROLL CALL

Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

### CLOSED SESSION

The Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville Firefighters' Association, Oroville Police Officers Association (Sworn and Non-Sworn), Oroville Public Safety Mid-Managers Association, Oroville Management and Confidential Association, and Oroville City Employees Association.
2. Pursuant to Government Code section 54956.9(d)(2), the Council will meet with the City Administrator and City Attorney regarding potential exposure to litigation – one case.

## OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

## PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

## CONSENT CALENDAR

Consent calendar **items 1 - 3** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

### 1. APPROVAL OF THE MINUTES

City Council may approve the minutes from August 6, 2019, August 20, 2019 and August 29, 2019.

#### RECOMMENDATION

Approve the City Council Meeting Minutes from August 6, 2019, August 20, 2019 and August 29, 2019

### 2. LETTER OF SUPPORT FOR SUPER ELIMINATOR SHOOTOUT DRAG BOAT RACES

The Council may authorize a letter of support for the Super Eliminator Shootout Drag Boat Races at the Forebay in the Spring of 2020.

#### RECOMMENDATION

Authorize letter of support for California Hot Boat Association Drag Boat Races at the Forebay

### 3. SB2 PLANNING GRANTS PROGRAM APPLICATION TO PROMOTE HOUSING DEVELOPMENT IN OROVILLE

The Council may approve the filing of an application to The Department of Housing and Community Development (HCD) for \$160,000 to streamline housing approvals and accelerate housing production and direct staff to implement the grant if awarded.

#### RECOMMENDATION

Approve submitting an SB2 Planning Grants Program grant application for \$160,000 to expedite housing development in Oroville and authorizing staff to implement the grant if awarded; and

Adopt Resolution 8812 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

## REGULAR BUSINESS

### **4. PROJECT UPDATE ON MONTGOMERY STREET ROUNDABOUT PEDESTRIAN SAFETY (Update from November 21, 2017)**

On November 21, 2017, staff was directed to proceed with re-striping the intersection, flashing beacons for the crosswalks, and rumble strips to reduce speeds approaching the roundabout. Staff seeks approval to release this project for bid.

#### **RECOMMENDATION**

Approve release for bid of plan and specifications for pedestrian safety improvements to Montgomery Street roundabout. Staff will return to Council with bids to award contract.

### **5. AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSAL FOR FIRE PROTECTION SERVICES FOR THE CITY OF OROVILLE**

The Council may provide direction to the City Administrator to release a Request for Proposal (RFP) for Fire Protection Services for the City of Oroville.

#### **RECOMMENDATION**

Authorize Staff to release a Request for Proposal for Fire Protection services for the City of Oroville.

## REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports
2. Future Agenda Items
3. Administration Reports
  - i. Finance Department Report
4. Correspondence
  - i. FERC - Determinations of Eligibility and Finding of Effect under Section 106
  - ii. City of Oroville Docent Newsletter

## ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on September 17, 2019 at 5:30 p.m.

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

*Recordings* - All meetings are recorded and broadcast live on [cityoforoville.org](http://cityoforoville.org) and YouTube.



**August 06, 2019  
MINUTES**

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This agenda was posted on August 2, 2019 at 12:10pm.

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## **CALL TO ORDER / ROLL CALL**

Meeting called to order at 4:02pm by Vice Chair Thomson

**PRESENT:** Council Members: David Pittman, Eric Smith, Linda Draper (here but missed roll call), Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds (4:05pm)

**ABSENT:** None

**STAFF:** City Administrator Bill LaGrone, Project Manager Tom Lando, IT Manager Tyson Pardee, Assistant City Clerk Jackie Glover, Intern Kaci Casulong, Attorney Scott Huber, Community Development Director Leo DePaolo, Finance Director Ruth Wright, Chief Joe Deal, Treasurer Karolyn Fairbanks

## **CLOSED SESSION**

The Council convened to Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville Firefighters' Association, Oroville Police Officers Association (Sworn and Non-Sworn), Oroville Public Safety Mid-Managers Association, Oroville Management and Confidential Association, and Oroville City Employees Association.
2. Pursuant to Government Code Section 54957(b), the Council will meet with Acting City Administrator, Personnel Officer, and/or City Attorney to consider the employment related to the following positions: Public Safety Director.
3. Pursuant to Government Code section 54956.9(a), the Council will meet with the Acting City Administrator, and the City Attorney relating to existing litigation: Janet Goodson and Linda Draper v. City of Oroville, et al., Butte County Superior Court, Case No. 19CV01425.

## **OPEN SESSION**

Mayor Reynolds Reconvened the meeting at 5:00pm

1. Announcement from Closed Session – Direction given; no action taken
2. Pledge of Allegiance – Led by Mayor Reynolds
3. Adoption of Agenda – Motion by Council Member Goodson and second by Draper to adopt the agenda. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

Item 1.

## **PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS**

Individuals who wish to speak on non-agenda items: None

Individuals who spoke on agenda items:

- Kevin Thompson – Item 2
- The Cameraman – Item 2
- Tasha Levinson – Item 7 and 13
- Celia Hirschman – Item 13

## **CONSENT CALENDAR**

Motion by Council Member Goodson and second by Council Member Draper to approve the consent calendar excluding items 2, 4, 6, and 7. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **1. APPROVAL OF THE MINUTES**

The City Council approved the minutes of the July 2, 2019, continued July 3, 2019 and July 16, 2019 Council Meetings

### **3. MEMORANDUM OF UNDERSTANDING WITH OROVILLE CITY ELEMENTARY SCHOOL DISTRICT**

The Council adopted Resolution No. 8806 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE OROVILLE CITY ELEMENTARY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER SERVICES FOR THE 2019/2020 SCHOOL YEAR– (Agreement No. 3253-1).

### **5. CONSIDER AND APPROVE A JOB DESCRIPTION FOR THE LEAD TREE WORKER AND ACCOUNTING TECHNICIAN I, II, III WITH SALARY RANGES**

The City Council approved the attached job descriptions for Lead Tree Worker and Accounting Technician I, II and III with salary ranges.

### **8. MONTGOMERY STREET BANNER SUSPENSION SYSTEM**

The Council authorized Staff to remove suspension system and direct / and assist those that use the Banner suspension system to the electronic billboard. Direct staff to develop policy for bring back to Council with criteria for utilization of City sponsored advertising.

**9. 2019 SEWER SYSTEM MANAGEMENT PLAN (SSMP) UPDATE AND SELF-AUDIT**

Item 1.

The Council approved allocating \$13,666 from the Sewer Fund budget to fund a task order with Bennett Engineering Services to complete the 2019 SSMP Update and Self-Audit.

**10. LOWER WYANDOTTE ROAD CULVERT REHABILITATION – DESIGN AMENDMENT**

The Council approved allocating an additional \$8,745 from the Drainage Fund to develop bid documents for the culvert replacement, rehabilitation, and road rehabilitation. An amendment would be issued to Bennett Engineering Services to complete the design plans for bidding.

**11. WYANDOTTE CREEK CHANNEL ANALYSIS**

Council authorized allocating \$22,273.00 from the Drainage Fund budget to fund a task order with Bennett Engineering Services to complete the Wyandotte Creek Channel Analysis.

**ITEMS PULLED FROM CONSENT**

**2. INTERIM PUBLIC SAFETY DIRECTOR EMPLOYMENT AGREEMENT BETWEEN THE CITY OF OROVILLE AND JOE DEAL**

Motion by Council Member Pittman and second by Hatley to adopt Resolution No. 8805 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF OROVILLE AND JOE DEAL TO SERVE AS INTERIM PUBLIC SAFETY DIRECTOR – (Agreement No. 3290). Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

**4. MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF OROVILLE AND SOUPER SUBS CAFE TO PROVIDE SACK MEALS**

Motion by Council Member Draper and second by Smith to adopt Resolution No. 8807 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF OROVILLE AND SOUPER SUBS CAFÉ TO PROVIDE SACK MEALS FOR PERSONNEL WHO ARE ACTIVELY INVOLVED IN FIGHTING FIRES. – (Agreement No. 3291) Motion Passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7. CORPORATION YARD MECHANIC SHOP INSULATION**

Motion by Council Member Goodson and second by Council Member Thomson to authorize staff to contract with Pacific Trail Insulation for the installation of R-30 insulation in the Mechanic’s shop in an amount not to exceed \$24,302. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None

ABSTAIN: None  
ABSENT: None

Item 1.

## REGULAR BUSINESS

### 12. REQUEST FOR DESIGNATION OF VOTING DELEGATE AND ALTERNATES FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

The Council may consider the appointment of (1) one Council Member to serve as the City of Oroville's voting delegate and (2) two Council Members to serve as alternates for the 2019 League of California Cities Conference.

#### RECOMMENDATION

Motion by Council Member Thomson and second by Council Member Reynolds to send Council Member Smith as the voting delegate and Mayor Reynolds to the League of California Cities Annual Conference. Motion Passed.

AYES: Council Members Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: Council Member Hatley  
ABSTAIN: None  
ABSENT: None

## REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports
  - a. Smith – Attended ORAC Meeting, the dam crest is open, driving on top has been delayed by CHP.
  - b. Pittman – Attended ODBA and was encouraged by the group – Attended SC-OR, Ernie Reynolds was honored for 41 years of service.
2. Future Agenda Items - none
3. Administration Reports
  - a. Project Manager Tom Lando – Elebile for SB 2 funding, spoke about development activity happening with subdivisions, spoke about the Gateway Project
  - b. Community Development Director Leo DePaola – Facilitating processes – looking at rezoning areas and opportunities.
  - c. Finance Director Ruth Wright – Will be attending a CalPers Forum in October
  - d. Chief Joe Deal – National Night Out is tonight after meeting
  - e. City Administrator Bill LaGrone – Gary Layman's last day is August 15, National Night Out tonight, Municipal Auditorium was set on fire at access point and the damage was considerable. He thanked Wade and crew for their work.
  - f. City Engineer Mike Massaro – Paving Project will be published for Bids by the end of the month.
4. Correspondence
  - i. Bolts Antique Tool Museum 3rd Saturday Program Flyer
  - ii. Docent Newsletter

Council recessed at 5:44pm

**PUBLIC HEARINGS – 6:00 PM**

**13. PROPOSED SEWER RATE INCREASE**

City Council conducted a public hearing regarding a revised Sewer User Fee rate, for Fiscal Years 2019-20 through 2023-24; request a tabulation of the protests that have been received; declare that there is not a majority protest to the adoption; declare that the proposed is exempt from the California Environmental Quality Act ("CEQA") review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273; and approve the new sewer rates.

**It was announced that there were 23 written and 2 verbal protests received.**

Motion by Council Member Goodson and second by Smith to adopt Resolution No. 8808 approving the new sewer rates. Motion Passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ITEMS PULLED FROM CONSENT**

**6. ANNUAL SANITARY SEWER SERVICES RATES**

Motion by Council Member Pittman and second by Council Member Thomson to adopt Resolution No. 8809 - A RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY FOR FISCAL YEAR 2019–20 SEWER SERVICE CHARGES. Motion Passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Thomson, Draper, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ADJOURN THE MEETING**

Mayor Reynolds adjourned the meeting at 6:22pm. A regular meeting of the Oroville City Council will be held on August 20, 2019 at 5:30 p.m.

APPROVED:

ATTESTED:

\_\_\_\_\_  
Mayor Chuck Reynolds

\_\_\_\_\_  
Assistant City Clerk Jackie Glover





**August 20, 2019  
MINUTES**

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This meeting was broadcast live and may be viewed at [cityoforoville.org](http://cityoforoville.org) or on YouTube. The agenda for this meeting was posted on August 16, 2019 at 12:31pm.

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## **CALL TO ORDER / ROLL CALL**

The meeting was called to order by Mayor Reynolds at 2:00pm

**PRESENT:** Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

**ABSENT:** None

**STAFF:** City Administrator Bill LaGrone, Project Manager Tom Lando, Assistant City Clerk Jackie Glover, Finance Director Ruth Wright, City Attorney Derek Cole, Community Development Director Leo DePaola, Human Resource Manager Elizabeth Ehrenstrom, Chief Joe Deal, Deputy Fire Chief Chris Tenness, Senior Planner Wes Ervin, Management Analyst III Amy Bergstrand, Treasurer Karolyn Fairbanks

## **CLOSED SESSION**

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville Firefighters' Association, Oroville Police Officers Association (Sworn and Non-Sworn), Oroville Public Safety Mid-Managers Association, Oroville Management and Confidential Association, and Oroville City Employees Association.
2. Pursuant to Government Code section 54956.9(a), the Council will meet with the City Administrator, and the City Attorney relating to existing litigation: WGS Dental, et al., v. City of Oroville, et al., Butte County Superior Court, Case No. 152036, Third District Court of Appeals, Case No. C077181; California Supreme Court Case No. S243247
3. Pursuant to Government Code Section 54956.9 (b), the Council will meet with the City Administrator, Personnel Officer, and/or City Attorney to consider the employment related to the following positions; Public Safety Director

## **OPEN SESSION**

The Council reconvened from closed session at 2:30pm.

1. Announcement from Closed Session – Direction Given; no action taken.
2. Pledge of Allegiance – Led by Mayor Reynolds

3. Adoption of Agenda – Motion by Council Member Goodson and second by Smith to adopt agenda. Motion passed.

Item 1.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Thomson, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

## PRESENTATIONS AND PROCLAMATIONS

- The Council received a presentation by Carlton Allen on Roller Compacted Concrete for Street Rehabilitation

## PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

The following individuals spoke on non-agenda items:

- Celia Hirschman
- Annie Terry
- Teri P.S.

The following individuals spoke on agenda items:

- Larry Lane – Item 10
- Cash Colby – Item 10
- Celia Hirschman – Items 10, 11
- Annie Terry – Item 10
- Cheri Bunker – Items 10, 11
- Bryndis Tobin – Item 10
- The Cameraman – Items 10, 11
- Ruby Thomas – Items 10, 11
- Blue Peteet – Item 10
- Kevin Thompson – Items 10, 11
- Kay Castro – Item 10
- Shawn Rohrbacker – Item 10
- Stephanie Bever – Item 11
- Alicia Walker – Item 11
- A.K. Lincoln – Item 11
- Rachelle Parker – Item 11
- Bobby O'Reiley – Item 11

## CONSENT CALENDAR

Motion by Council Member Pittman and second by Council Member Draper to approve the consent calendar except item 9 which will be postponed to a future meeting. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Thomson, Reynolds  
NOES: None  
ABSTAIN: None  
ABSENT: None

### 1. APPOINTMENTS TO THE OROVILLE ARTS COMMISSION

City Council appoint Cheri Bunker as Parks Commission representative to the Oroville Arts Commission with a term expiring June 30, 2023 and appoint David Tamori as a City of Oroville resident to serve another term expiring June 30, 2023.

### 2. PROPOSED CHANGES TO THE ARTS NOFA AWARDED DOWNTOWN BEAUTIFICATION LIGHT POLE PROJECT

The council APPROVED the Arts Commission recommendation to award a grant amount of \$23, 024.06 and transfer the project from Downtown Riverfront District to the Oroville downtown Business Association; and

ADOPTED Resolution No. 8812 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A GRANT AGREEMENT RELATING TO THE OROVILLE ARTS & DOWNTOWN BEAUTIFICATION LIGHT POLE PROJECT

Item 1.

**3. MANHOLE RAISE PROJECT - HWY 162 CONSTRUCTION CONTRACT**

The Council approved staff to move forward with executing a construction contract with Pacific Underground Services.

**4. CONSTRUCTION MANAGEMENT SERVICES FOR 2019 PAVEMENT REHABILITATION PROJECT**

The Council approved awarding a contract for construction management services to Flaherty Engineering.

**5. FEE WAIVER REQUEST BY THE OROVILLE HMONG NEW YEAR COMMITTEE**

The Council approved a 65% waiver of police service fees, in the amount of \$4,921.28, and direct the applicant to pay the remainder of the fees, in the amount of \$2,649.92 for the Oroville Hmong New Year Festival 2019.

**6. CONSIDER AND APPROVE AN AMENDED JOB DESCRIPTION FOR EQUIPMENT MECHANIC**

The City Council approved the attached amended job description for Equipment Mechanic

**7. MEMORANDUM OF UNDERSTANDING WITH THE CITY OF GRIDLEY FOR EMERGENCY DISPATCHING SERVICES**

The Council adopted Resolution No. 8810 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF OROVILLE AND THE CITY OF GRIDLEY AUTHORIZING THE OROVILLE POLICE DEPARTMENT TO PROVIDE EMERGENCY DISPATCH SERVICES TO THE GRIDLEY-BIGGS POLICE DEPARTMENT FROM MIDNIGHT TO 6 A.M. DAILY. – (Agreement No. 3292)

**8. DISPOSAL OF SURPLUS VEHICLES AND EQUIPMENT**

The Council declared the vehicles and equipment identified in the August 20, 2019 staff report as surplus and authorize the items to be auctioned off.

**9. TRANSFER OF THE STATE THEATRE TO THE STATE THEATRE ARTS GUILD (STAGE)**

This item was postponed to a future meeting. No action or discussion was taken.

**REGULAR BUSINESS**

**10. REVIEW OF ACTIVITIES TO ADDRESS THE TRANSIENT POPULATION IN THE CITY OF OROVILLE**

The Council discussed and reviewed City related activities to address the impacts of the transient population and provided staff direction. Staff were directed to check out bendcares.org and Marysville, WA.

### 11. POTENTIAL TIME CHANGE FOR COUNCIL MEETINGS

The Council considered changing the time of Council meetings from 5:30 pm to 2:00 pm. No action was taken on this item.

## REPORTS / DISCUSSIONS / CORRESPONDENCE

- 1. Council Announcements and Reports
  - a. Draper – August 6 attended National Night Out, 2 new OPD officers - August 19 attended the Continuum of Care Meeting, PIT is a 24 hr snap shot of the homeless population
  - b. Smith – Attending Governance Training in October – Attended the Tourism Meeting, new map from Explore butte County
  - c. Pittman – Citizens Oroville Dam Advisory Board Meeting in Oroville in September - Spoke about many citizens having their Fire Insurance cancelled on them.
  - d. Goodson – Attended National Night Out, encouraged by MLE and Officers – Attended NAACP last night, attendance increased – Attended a State Prison with Youth for Change Diversion Program.
- 2. Future Agenda Items
  - a. Reports/Presentations from local Homeless Groups (Smith)
  - b. Road Work update (Goodson)
- 3. Administration Reports - None
- 4. Correspondence
  - i. Bennett Engineering Paving Schedule Memo
  - ii. Letter of Support Request - Carbon Dividend
  - iii. Comcast Letter - Turner Classic Movies

## ADJOURN THE MEETING

Mayor Reynolds adjourned the meeting at 5:05pm. A regular meeting of the Oroville City Council will be held on September 3 at 5:30 p.m.

APPROVED:

ATTESTED:

\_\_\_\_\_  
Mayor Chuck Reynolds

\_\_\_\_\_  
Assistant City Clerk Jackie Glover



**August 29, 2019  
MINUTES**

This meeting was recorded and can be viewed on [cityoforoville.org](http://cityoforoville.org) or on YouTube. The agenda for this meeting was posted on August 26, 2019 at 2pm.

**CALL TO ORDER / ROLL CALL**

Mayor Reynolds called the meeting to order at 9:00am.

**PRESENT:** Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

**ABSENT:** None

**STAFF:** City Administrator Bill LaGrone, Assistant City Clerk Jackie Glover, City Attorney Scott Huber, Project Manager Tom Lando

**OPEN SESSION**

1. Pledge of Allegiance – Led by Mayor Reynolds
2. Adoption of Agenda – Motion by Council Member Smith and second by Draper to adopt the agenda. Motion passed.

**AYES:** Council Members Pittman, Smith, Hatley, Draper, Goodson, Thomson, Reynolds  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**CLOSED SESSION**

The Council convened at 9:01am to closed session on the following items:

1. Pursuant to Government Code section 54956.9(a), the Council will meet with the City Administrator, and the City Attorney relating to existing litigation: Janet Goodson and Linda Draper v. City of Oroville, et al., Butte County Superior Court, Case No. 19CV01425.

The council reconvened at 10:07am and announced that direction was given; no action was taken.

**ADJOURNMENT**

Mayor Reynolds adjourned the meeting at 10:07am.

**APPROVED:**

**ATTESTED:**

\_\_\_\_\_  
Mayor Chuck Reynolds

\_\_\_\_\_  
Jackie Glover, Assistant City Clerk





## CITY OF OROVILLE STAFF REPORT

**TO: MAYOR REYNOLDS AND CITY COUNCIL MEMBERS**

**FROM: BILL LAGRONE, CITY ADMINISTRATOR**

**RE: LETTER OF SUPPORT FOR SUPER ELIMINATOR SHOOTOUT DRAG BOAT RACES**

**DATE: SEPTEMBER 3, 2019**

### **SUMMARY**

The Council may authorize a letter of support for the Super Eliminator Shootout Drag Boat Races at the Forebay in the Spring of 2020.

### **DISCUSSION**

The California Hot Boat Association is in the process of organizing and planning a Drag Boat Competition at the Forebay in either late May or early June of 2020. The competition is planned to be a two-day event that will bring spectators from out of the area. All the necessary planning and preparation will be at the expense of the promoter of this event. This event is a good opportunity for local fans to watch boat racing and to showcase our Forebay.

### **FISCAL IMPACT**

None currently

### **RECOMMENDATIONS**

Authorize letter of support for California Hot Boat Association Drag Boat Races at the Forebay

### **ATTACHMENTS**

A – Letter of support







**CITY OF OROVILLE**  
**OROVILLE CITY COUNCIL**  
**1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897**

**530-538-2535**  
**Fax 530-538-2468**

September 3, 2019

State of California  
Department of Parks and Recreation  
Matt Teague, District Superintendent  
Northern Butte District  
400 Glen Drive  
Oroville Ca 95966

Dear Mr. Teague

The Oroville City Council is proud of our community and the features our area has to offer. Some of those features include a River, Lake, Forested foothill area and a Forebay that is part of the State Water project. Oroville has natural beauty in every direction.

The City of Oroville has been approached and asked to show our support for the Super Eliminator Shootout Drag Boat Races. The Oroville City Council supports the idea of having this type of event in Oroville. This type of Competition used to occur here previously and has been missed since it was moved. This event will not only showcase the natural beauty that exist in Oroville but will also stimulate our economy.

At the September 3, 2019 meeting of the Oroville City Council this event was discussed. The City Council unanimously voted to authorize the Mayor to sign this letter of support.

The City of Oroville enthusiastically supports this proposal and will assist in anyway we can to ensure the success of this event.

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Chuck Reynolds, Mayor



## CITY OF OROVILLE STAFF REPORT

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: TOM LANDO, PROJECT MANAGER**

**RE: SB2 PLANNING GRANTS PROGRAM APPLICATION TO PROMOTE HOUSING DEVELOPMENT IN OROVILLE**

**DATE: SEPTEMBER 3, 2019**

### SUMMARY

The Council may approve the filing of an application to The Department of Housing and Community Development (HCD) for \$160,000 to streamline housing approvals and accelerate housing production and direct staff to implement the grant if awarded.

### DISCUSSION

Pursuant to SB2 (2017), The Department of Housing and Community Development (HCD) is providing financial and technical assistance to local governments so they can update planning and land-use ordinances to streamline housing approvals and accelerate housing production. \$123 Million in grants is being directed to cities and counties in California. Oroville’s share, as a “small locality” is \$160,000. The list of potential

To be eligible, an applicant must submit a grant application outlining one or more of the 16 eligible grant activities, complete with benchmarks, milestones and a City Council resolution.

Staff have reviewed the list of eligible activities (Page 3 of the attached NOFA), and propose that the fastest way to build up to 2,500 housing units, including affordable housing, is to reactivate as many prior subdivisions as possible by:

1. Encouraging the build-out of vacant lots in 4 existing approved subdivisions – about 250 homes;
2. Re-activating 11 subdivisions whose tentative maps had been approved before the recession, but whose maps have now expired -- about 1,100 homes;
3. Encouraging the re-submittal of about 4 subdivisions whose maps had been submitted but not approved – about 405 homes;

Staff proposes to allocate \$120,000 for the above. Specific activities would include contacting the owners of all prior subdivisions, ascertaining their interest in moving forward. Once interest is confirmed, staff would incentivize through expedited processing, and would consider using grant funds to contribute to required studies. Possible studies might include sewer capacity studies, updating CEQA documents, LAFCO-required studies, and/or covering selected processing fees.

Staff is already aware of interest from the owners and potential owners of Vista del Oro, the Ruddy Creek Subdivision, Forebay Estates, and Acacia Estates.

Second, staff recommends \$40,000 be allocated to the following projects:

- 4. Encourage new proposed and future subdivisions to undergo expedited review and approval (e.g. Wilbur Road Sphere Amendment, General Plan Amendment and Zoning amendment, which would open up 422 acres and which would help meet our housing goals);
- 5. Complete the re-zoning process of South Oroville to encourage more multi-family development, renovations of existing homes, and neighborhood commercial development. This includes working with LOAPUD and Public Works on the condition of existing infrastructure and streets – impact estimated at about 100 homes;
- 6. Staff will also approach the owners of the Oro Bay Subdivision to ascertain their interest in reactivating that project.

Once the Council gives direction, staff will prepare and submit the grant application, and if awarded, will use the grant funds for staff time to work with developers on a first-come first-served basis. The maximum study/fee contribution to any single subdivision project would be limited to \$15,000.

Staff has consulted HCD and SCOR and worked with Butte County planning staff in considering the various options for SB2 grant fund use. We have mutually determined that there is not a joint project that would provide housing as quickly as this proposed individual grant approach.

**FISCAL IMPACT**

None. The grant funds will support the anticipated increase in workload.

**RECOMMENDATION**

Approve submitting an SB2 Planning Grants Program grant application for \$160,000 to expedite housing development in Oroville and authorizing staff to implement the grant if awarded; and

Adopt Resolution 8812 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

**ATTACHMENTS**

- 1. Resolution No. 8812
- 2. SB2 Planning Grants Notice of Funding Availability
- 3. Staff analysis of potential SB2 Projects in Oroville

**CITY OF OROVILLE  
RESOLUTION NO. 8812**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA,  
AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS  
PROGRAM FUNDS**

**WHEREAS**, the State of California, Department of Housing and Community Development (HCD) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and

**WHEREAS**, the City Council of the City of Oroville desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2019 PGP grant application; and

**WHEREAS**, HCD is authorized to provide up to \$123 Million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. related to the PGP Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Oroville City Council as follows:

- Section 1. The City Council is hereby authorized and directed to apply for and submit to HCD the 2019 PGP application released March 28, 2019 in the amount of \$163,000;
- Section 2. In connection with the PGP grant, if the application is approved by HCD, the City Administrator is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$163,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant documents")
- Section 3. The City shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by HCD. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by HCD and in accordance with the Planning Grants NOFA, the Planning Grants Program

Guidelines, and 2019 Planning Grants Program Application.

Section 4. the City Administrator is authorized to execute the City of Oroville Planning Grants Program application, the PGP Grant documents, and any amendments thereto, on behalf of the City of Oroville as required by HCD for receipt of the PGP Grant.

Section 5. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the City Council of the City of Oroville at a regular meeting on September 3, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Chuck Reynolds, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Jackie Glover, Assistant City Clerk

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833  
(916) 263-2771 / FAX (916) 263-2763  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



March 28, 2019

**MEMORANDUM FOR: All Potential Applicants**

**FROM: Zachary Olmstead, Deputy Director  
Division of Housing Policy Development**

**SUBJECT: NOTICE OF FUNDING AVAILABILITY -  
SB 2 PLANNING GRANTS PROGRAM**

The Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$123 million under the Senate Bill 2 (SB 2, 2017) Planning Grants Program (PGP). SB 2 established a permanent source of funding intended to increase the affordable housing stock in California. The legislation directs the Department to use 50 percent of the first year's revenue to establish a program that provides financial and technical assistance to local governments to update planning documents and land-use ordinances. The PGP is intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production.

In order to be eligible for grant funding, an applicant must submit a complete, signed original application and an electronic copy on CD or USB flash drive. OTC applications will be accepted for an eight-month period ending on **November 30, 2019**. The Department will only accept applications through a postal carrier service that provides date stamp verification confirming delivery to the Department's office, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. No facsimiles, late applications, incomplete applications, application revisions, electronic submittals, or walk-in application packages will be accepted. All applications must be submitted to the Department at the following address:

**Department of Housing and Community Development  
Division of Housing Policy Development  
2020 West El Camino Ave, Suite 500  
Sacramento, CA 95833**

PGP applications and forms are available on the Department's [website](#). Please refer to the [Planning Grants Program Guidelines](#) for detailed information on eligible activities, applicants, and awards. If you have questions regarding this NOFA, please email the Department at [sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov).

Attachment

# PLANNING GRANTS PROGRAM (SB 2, 2017) 2019 NOTICE OF FUNDING AVAILABILITY



**State of California  
Governor Gavin Newsom**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director  
Department of Housing and Community Development**

**Zachary Olmstead, Deputy Director  
Department of Housing and Community Development  
Division of Housing Policy Development**

2020 West El Camino Avenue, Suite 500  
Sacramento, CA 95833  
Telephone: (916) 263-2771

Website: <http://www.hcd.ca.gov/grants-funding/active-funding/planning-grants.shtml>

Email: [sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov)

March 29, 2019

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# 2019 NOTICE OF FUNDING AVAILABILITY SB 2 PLANNING GRANTS PROGRAM

Item 3.

## I. Introduction

The Department is releasing this Notice of Funding Availability (NOFA) for approximately \$123 million to make funding available to all local governments in California under the Senate Bill 2 (SB 2) Planning Grants Program (PGP). The PGP program is intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production.

The PGP is authorized by Health and Safety Code sections [50470 et seq.](#) (Chapter 364, Statutes of 2017, ([SB 2](#))). Funding is subject to the December 2018 [Planning Grants Program Guidelines](#) (hereinafter referred to as the “Guidelines”), which includes detailed information on eligibility requirements, conditions, and procedures for awarding funds.

## II. Program Summary

SB 2 (2017) is part of a [15 bill housing package](#) aimed at addressing the state’s housing shortage and high housing costs. Specifically, SB 2 established a permanent source of revenue intended to increase the affordable housing stock in California.

PGP grants are funded through 50 percent of the revenues collected during the first calendar year (January through December, 2018). The PGP program is a one-time component of SB 2 that, among other provisions, provides financial and technical assistance to local governments to update planning documents in order to:

- Accelerate housing production;
- Streamline the approval of housing development affordable to owner and renter households at all income levels;
- Facilitate housing affordability, particularly for all income groups;
- Promote development consistent with the State Planning Priorities; and
- Ensure geographic equity in the distribution and expenditure of allocated funds

The Department, in conjunction with the Governor’s Office of Planning and Research, will provide technical assistance to localities pursuant to the provisions set forth in Article VII, Section 700(a) through (e) of the Guidelines. For further information, contact the Department at [sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov) for details regarding local technical assistance.

Please refer to the Guidelines for other administrative provisions not summarized in this NOFA.

### III. Program Timeline

Pursuant to Section 500(a) of the Guidelines, funds will be initially available to eligible applicants on a noncompetitive, over-the-counter (OTC) basis. Applications will be accepted over an eight-month period, commencing from the date of the release of this NOFA (Section 500(b) of the Guidelines). See Table 1 below for the projected timeline for awards for the initial OTC period.

Table 1: *Projected Timeline for Awards for OTC Applications*

Event	Date(s)
NOFA release	March 28, 2019
NOFA-Application Workshops / Webinar Period	April 1 - May 1, 2019
Final due date for OTC applications	November 30, 2019
Supplemental round	TBD
Anticipated end of grant term	June 30, 2022

The Department anticipates awards in 2-3 month intervals, depending on the volume of applications, and reserves the right to make adjustments to the projected timeline at any time. If OTC funds are not fully awarded at the end of the eight-month period, the Department may extend the final OTC application due date or consider a supplemental funding round (Section 500(g) of the Guidelines). During any supplemental round, top priority will be given to localities that have not submitted a previous request for funding. All other applicants may be subject to competitive scoring criteria during any supplemental round (Section 500(g)(2) of the Guidelines).

### IV. Funding Available

The Department determined maximum award amounts for large, medium, and small localities, based on population estimates from the Department of Finance (DOF). Table 2 below shows the minimum and maximum awards available pursuant to Article IV, Section 400 of the Guidelines. Applicants can view maximum award amounts for all jurisdictions [here](#).

Table 2: *Minimum and Maximum Award Amounts*

All Localities	Large Localities – Defined as ≥ 200,000 people	Medium Localities – Defined as 60,000 to 200,000 people	Small Localities – Defined as ≤ 60,000 people
Minimum award amount:	Maximum award amount:	Maximum award amount:	Maximum award amount:
<b>\$25,000</b>	<b>\$625,000</b>	<b>\$310,000</b>	<b>\$160,000</b>

For a link to the 2018 DOF Population Estimates, E-5, see:  
<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

Applicants seeking partnerships with other local governments will be additive. For example, two large localities could submit a proposal for up to \$1.25 million; three small localities up to \$480,000, etc. Note: All applicants, including those who are forming partnerships, must submit separate, complete and signed application packages, pursuant to section X of this NOFA, to the Department in order to be awarded funds.

## V. Eligible Applicants

Pursuant to Article II, Section 200 of the Guidelines, eligible applicants are limited to local governments, i.e., cities and counties. However, local governments may partner through legally binding agreements with other forms of governments or entities where the proposal will have a direct effect on land-use or development within the locality. This includes, but is not limited to, partnerships with other localities, regional governments, housing authorities, school districts, special districts, community based organizations, or any duly constituted governing body of an Indian Reservation or Rancheria.

Multi-jurisdictional partnerships between local governments are encouraged in order to coordinate with regional governments, leverage regional and state investment, promote consistency with the sustainable communities strategy, and affirmatively further fair housing.

Note: All localities must pass the Threshold Criteria as stated in section VIII of this NOFA. To ensure compliance with section VIII, all applicants, including those who are forming partnerships, must submit separate, complete and signed application packages, including resolutions, to the Department in order to be awarded funds.

## VI. Eligible Activities

Applicants proposing Priority Policy Areas, as defined in section VIII of this NOFA, are automatically deemed to accelerate housing production without any documentation or demonstration to the Department.

Pursuant to Article III, Section 300 of the Guidelines, a variety of planning documents, planning activities and strategies, are considered eligible activities and must demonstrate a nexus to accelerating housing production, which may include:

- (1) Updates to general plans, community plans, specific plans, local planning related to implementation of sustainable communities strategies, or local coastal plans;
- (2) Updates to zoning ordinances;
- (3) Environmental analyses that eliminate the need for project-specific review;
- (4) Local process improvements that improve and expedite local planning;
- (5) A smaller geography with a significant impact on housing production including an overlay district, project level specific plan, or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas;
- (6) The creation or enhancement of a housing sustainability district pursuant to AB 73 (Chapter 371, Statutes of 2017);
- (7) Workforce housing opportunity zone pursuant to SB 540 (Chapter 369, Statutes of 2017);

- (8) Zoning for by-right supportive housing, pursuant to Government Code section 65651 (Chapter 753, Statutes of 2018);
- (9) Zoning incentives for housing for persons with special needs, including persons with developmental disabilities;
- (10) Rezoning to meet requirements pursuant to Government Code Section 65583.2(c) and other rezoning efforts to facilitate supply and affordability;
- (11) Rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps);
- (12) Pre-approved architectural and site plans;
- (13) Regional housing trust fund plans;
- (14) SB 2 funding plans;
- (15) Infrastructure financing plans;
- (16) Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary and part of a proposed activity with a nexus to accelerating housing production; and
- (17) Other planning activities demonstrating a nexus to accelerating housing production.

Eligible activities may be part of a larger planning effort (e.g., a comprehensive zoning code update) if proposed activities have not been completed prior to the NOFA date, are distinct, and demonstrate a nexus to accelerating housing production.

As part of the PGP program, HCD, in coordination with the Governor's Office of Planning and Research (OPR), will work with a team led by Placeworks to provide technical assistance (TA) to applicants throughout the application period. The TA team will work closely with regions, sub-regions, and counties to help jurisdictions identify activities and provide tools that will accelerate housing production. For further information, contact the Department at [sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov) for details regarding local technical assistance.

## VII. Eligible Uses

Pursuant to Article III, Section 302 of the Guidelines, grant funds shall be used for the costs of preparing and adopting the proposed activity. Subcontracting is allowable under conditions set forth in Section 302(c) of the Guidelines. Pursuant to Section 302(b) of the Guidelines, grant funds may not be used for administrative costs of persons employed by the grantee for activities not directly related to the proposed activity. No more than 5 percent of the grant amount may be used for administrative costs for any proposed use, to be approved by the Department upon disbursement.

Only approved and eligible costs incurred for work after the NOFA date, continued past the date of the Standard Agreement, and completed during the grant term, will be reimbursable. Approved and eligible costs incurred prior to the NOFA date are ineligible

(Section 601(c) of the Guidelines).

Item 3.

Refer to Section 301 of the Guidelines for a list of all ineligible activities.

## VIII. Threshold Requirements

In accordance with Article II, Section 201 of the Guidelines, all applicants must meet the following threshold requirements:

- (1) **Housing element compliance:** The applicant must have a housing element that has been adopted by the jurisdiction's governing body by the date the applicant submits the application package, and is subsequently determined to be in substantial compliance with state housing element law pursuant to Gov. Code Section 65585 by the time of award. A jurisdiction's current housing element compliance status can be obtained by referencing the Department's website at <http://www.hcd.ca.gov/community-development/housing-element/index.shtml> or emailing the Department at [sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov). For more information on housing element requirements, please contact Paul McDougall at [paul.mcdougall@hcd.ca.gov](mailto:paul.mcdougall@hcd.ca.gov).

Pursuant to Section 201(a)(2) of the Guidelines, applicants not meeting housing element requirements may be considered to meet this threshold requirement at the discretion of the Department on a case by case basis by applying factors such as significant progress in meeting housing element requirements (e.g., a draft found to meet statute, rezoning near completion), proposing activities to meet housing element requirements (e.g., rezoning to accommodate housing needs pursuant to Gov. Code Section 65583(c)(1)) and adoption of a compliant element prior to the award of funds.

- (2) **Annual Progress Report (APR) on the housing element:** The applicant must submit the APR to the Department, as required by Gov. Code section 65400, for the current or prior year by the date the applicant submits the application package.
- (3) **Nexus to accelerating housing production:** The applicant must propose and document plans or processes that accelerate housing production. The application must demonstrate a significant positive effect on accelerating housing production through timing, cost, approval certainty, entitlement streamlining, feasibility, infrastructure capacity, or impact on housing supply and affordability. An application not utilizing Priority Policy Areas must include an explanation and documentation of the nexus plans or processes impact on accelerating housing production based on a reasonable and verifiable methodology and must utilize the Department's form (see Attachment 2 in the Application). A verifiable methodology may include a statement of support from a non-profit or for-profit developer that is active in the locality.

Applicants proposing Priority Policy Areas do not require a nexus demonstration and are automatically deemed to accelerate housing production without any documentation. Pursuant to Section 102(q) of the Guidelines, Priority Policy Areas means any of the following:

- (a) Rezone to Permit By-right: Rezoning for significant additional housing capacity without, or lesser, discretionary review, or establishing zoning to permit residential development by-right, particularly multifamily, without discretionary action pursuant to Government Code Section 65583.2(h) and (i).
- (b) Objective Design and Development Standards: Developing objective design standards or pre-approved site and architectural plans that facilitate non-discretionary permitting.
- (c) Specific Plans or Form based Codes Coupled with CEQA Streamlining: Designating and rezoning for additional housing capacity or preparing specific plans or form codes that include zoning and development standards and plan-level environmental analysis that can be used to streamline future housing projects and facilitate affordability.
- (d) Accessory Dwelling Units (ADU) or Other Low-Cost Building Strategies: Encouraging ADUs and other low-cost building types through actions above state law such as, outreach, fee waivers, pre-approved plans, website zoning clearance assistance, and other homeowner tools or finance tools. Also, establishing other approaches to intensify existing lower density residential areas and “missing model” typologies to encourage significantly more residential development (e.g., duplexes, triplexes) in lower density residential areas.
- (e) Expedited Processing: Speeding up approvals and permit processing, including instituting programs that streamline or consolidate the review process or create a separate process for expedited review of housing projects.
- (f) Housing Related Infrastructure Financing and Fee Reduction Strategies: Develop and implement approaches to local, regional or sub-regional housing related infrastructure financing. Create plans and programs to finance and increase infrastructure with accompanying enhanced housing capacity, such as enhanced infrastructure financing districts. Fee reduction and rationalization approaches, such as reassessing fees to adhere to best practices in reducing costs, deferrals, sliding scales or proportionate impacts fees (e.g., ADUs, transit oriented, and infill development, special needs housing), or fee transparency measures including publically available fee calculators.

**Note:** HCD will be rolling out best practice toolkits and technical assistance in these topic areas over the course of 2019.

**Note:** If the applicant is proposing only Priority Policy Areas ((PPA), as defined in section VIII, subsection (3) of the NOFA), do not fill out Attachment 2. However, if the applicant is proposing to fund PPAs AND other activities that are not considered PPAs, the application must demonstrate how these other activities have a nexus to accelerating housing production by filling out Attachment 2 of the application.

- (4) **State Planning and Other Planning Priorities:** Applicants must demonstrate that the locality is consistent with State Planning or Other Planning Priorities.

Consistency may be demonstrated through activities (not necessarily proposed for SB 2 funding) that were completed within the last five years. Applicants must self-certify utilizing the Department's form (see Attachment 1 in the Application).

Item 3.

## IX. NOFA Application Workshops

The Department will hold workshops and a webinar to review the PGP NOFA and application, and will be conducting technical assistance to aid applicants throughout the OTC period. For a list of dates, times, and locations for the workshops as well as information on technical assistance, please visit the Department's [SB 2 Planning Grants webpage](#), or [register here](#).

## X. Application Submission Requirements

In order to be eligible for grant funding, an applicant must submit a complete, signed original application and an electronic copy on CD or USB flash drive. Applications will be accepted on an OTC basis for an eight-month period anticipated to end **November 30, 2019**. Note: All localities must pass the threshold criteria as stated in section VIII of this NOFA. To ensure compliance with section VIII, all applicants, including those who are forming or have formed partnerships, must submit separate, complete and signed application packages, including resolutions, to the Department in order to be awarded funds.

The Department will only accept applications through a postal carrier service that provides date stamp verification confirming delivery to the Department's office, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. No facsimiles, late applications, incomplete applications, application revisions, electronically submitted, or walk-in application packages will be accepted. All applications must be submitted to the Department at the following address:

**Department of Housing and Community Development  
Division of Housing Policy Development / Land Use Planning Unit  
2020 West El Camino Ave, Suite 500  
Sacramento, CA 95833**

Applications must be on Department forms and cannot be altered or modified by the applicant. Program applications and forms are available on the Department's website located at <http://www.hcd.ca.gov/grants-funding/active-funding/planning-grants.shtml#forms>.

## XI. Application Review Process

Each application will first be reviewed for completeness, threshold eligibility requirements, and accuracy. In order to be considered complete, an application must contain all requested information and supporting documentation. All applications must also meet the eligibility and threshold requirements as specified in this NOFA and the

Guidelines. If the application is ineligible, it will not be considered for funding. Applicants may resubmit their applications prior to the November 30, 2019 deadline. All applicants not meeting the eligibility and threshold requirements will be informed within 60 days from the date the Department receives the application.

**XII. Applicant Notification**

Applicants will be notified within 60 days of the Department’s receipt of their application regarding the status of their application and/or if any additional information is required (Section 500(e)) of the Guidelines). Applicants will receive an official letter of award after the Department approves funding recommendations (Section 500(f) of the Guidelines).

**XIII. Award Letter and Standard Agreement**

Successful applicants will receive an Award Letter from the Department and will be awarded funds through the Standard Agreement process that will specify, among other things, the amount of funds granted, timeline for expenditure of funds, and the approved use of funds. Expenditure report dates and other requirements will also be identified in the SB 2 Planning Grants Program Standard Agreement.

**XIV. Appeals**

(1) Basis of Appeals:

- (a) Upon receipt of the Department’s notice deeming an application incomplete or ineligible, applicants under this NOFA may appeal such decision(s) to the Director pursuant to this Section.
- (b) No applicant shall have the right to appeal a decision of the Department relating to another applicant’s eligibility, point score, award, denial of award, or any other related matter.

(2) Appeals Process and Deadlines:

- (a) Process. In order to lodge an appeal, applicants must submit to the Director by the deadline set forth in subsection (b) below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. No new or additional information will be accepted. Once the written appeal is submitted to the Director, no further information or materials will be accepted or considered thereafter. Appeals are to be submitted to the Director at following address:

Department of Housing and Community Development  
 Division of Housing Policy Development  
 2020 W. El Camino Avenue, Suite 500  
 Sacramento, California 95833  
[sb2planninggrant@hcd.ca.gov](mailto:sb2planninggrant@hcd.ca.gov)

The Director will accept appeals delivered through a carrier service such as



the U.S. Postal Service, UPS, Fed Ex, or other carrier services that provide date stamp verification of delivery. Deliveries must be received during the Department’s weekday (non-state holiday) business hours of 9:00 a.m. to 5:00 p.m. Pacific Standard Time. Additionally, emails to the email address listed above will be accepted if the email time stamp is prior to the appeal deadline.

(b) Filing Deadline. Appeals must be received by the Director no later than (5) five business days from the date of the Department’s determination.

(3) Decision:

Any request to amend the Department’s decision shall be reviewed for compliance with the December 2018 Guidelines and the March 29, 2019 NOFA. The Director shall render his/her decision in writing within fifteen (15) business days of receipt of the applicant’s written appeal. The decision of the Director shall be the Department’s final decision, and shall not be appealable to any court or tribunal.

(4) Effectiveness:

In the event that the statute and/or guidelines governing the PGP program contain an existing process for appealing decisions of the Department with respect to NOFA awards made under such programs, this Section shall be inapplicable and all appeals shall be governed by such existing authority.

**XV. Right to Modify or Suspend**

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this NOFA at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department’s website. You may subscribe to the Department’s email list here: [http://www.hcd.ca.gov/HCD\\_SSI/subscribe-form.html](http://www.hcd.ca.gov/HCD_SSI/subscribe-form.html).

**SB2 POTENTIAL OROVILLE PROJECTS**  
**\$160 k AVAILABLE FOR HOUSING DEVELOPMENT PLANNING**  
**Draft 8-27-19**

In order of recommended priority

Priority	Item	Amount	Homes Possible
1	Expedited planning review for previous subdivisions-- about 20-- comprising about 2,500 homes. Mostly SFH, some will be MF and Low income qualified. Includes approved and not built, approved and map expired, and submitted but not approved;	\$120 k	2,500
2	<ol style="list-style-type: none"> <li>1. New subdivisions -- Wilbur Road annexation -- annexation for 104 or more homes in a mix of types and sizes, including MF housing. Use for leverage as our contribution in partnership with developer-- for updated MSR, Specific plan, and subdivision planning, general plan amendment;</li> <li>2. Oro Bay Specific Plan -- is developer interested in moving forward?</li> </ol>	\$20 K	<p>&gt;104</p> <p>&lt;= 2,400</p>
3	<p>Consultant to help design and coordinate South Oroville revitalization -- Zoning review and focused resources to encourage renovation and new construction. Can include:</p> <ol style="list-style-type: none"> <li>1. Modifying development standards for R-1 lots under 5,000 sf. A'la Downtown Overlay</li> <li>2. Rezoning commercial lots along Myers &amp; Lincoln to MXN or MF, to encourage new commercial and housing stock in the area;</li> <li>3. Enticing MidPen, Bridge, Mercy, VHCD, CHP or other housing developers to consider projects there. (?Take advantage of AB101 -- density bonuses and grants?);</li> <li>4. Focusing/promoting FTHB, Housing Rehab, HOME, Self-help, Cal Home, VA and other loan/grant programs in the area;</li> <li>5. Working with <u>homeless coalition</u> &amp; COC to set up concentrated services;</li> <li>6. Working with the <u>faith-based community</u> to coordinate locations and types of services;</li> </ol>	\$ 20 K	Up to 100

	<p>7. Focusing \$\$ from AB101 and other HCD programs, county Social services, etc. including the many potential AB101 opportunities for housing and homeless services;</p> <p>8. Actively promoting investment in the area via the Federal Opportunity Zone program;</p>		
4	Support SC-OR infrastructure plan for sewer expansion, since that is rumored to be the limiting factor to housing development in and around Oroville. Per SCOR, the need is mostly in conducting sewer capacity studies, no major treatment capacity issues at this time. Reducing I & I issues will open up more capacity than is needed;	\$ 0 K	Constraint
5	Developing a Low Barrier Navigation Center to support transitional and permanent housing -- per AB101 (Chaptered)	0	Homeless housing
6	Use remaining SB2 and AB101 funds for <u>disaster assistance funding</u> ;	0	?
7	Climate Action Plan updating – only if it is a prerequisite to building new homes.	0	?
8	Establish a local <u>housing trust fund</u> , use HCD matching funds to support local affordable housing development;	0	depends
	AB101 (11)—infill Infrastructure Grant Program in areas that would promote housing – for construction - - NOFA to be issued in the fall		
	<b>TOTAL</b>	\$160 K	

<u>RHNA</u>	<u>NEEDED</u>
Very low	419
Low	284 --
Mod	306
Above mod	784
<b>TOTAL</b>	<b>1,793</b>

A \$284,000 new home price is affordable to moderate income



## CITY OF OROVILLE STAFF REPORT

**TO: MAYOR REYNOLDS AND CITY COUNCIL MEMBERS**

**FROM: BILL LAGRONE, CITY ADMINISTRATOR**

**RE: PROJECT UPDATE ON MONTGOMERY STREET ROUNDABOUT  
PEDESTRIAN SAFETY (Update from November 21, 2017)**

**DATE: SEPTEMBER 3, 2019**

### SUMMARY

On November 21, 2017, staff was directed to proceed with re-striping the intersection, flashing beacons for the crosswalks, and rumble strips to reduce speeds approaching the roundabout. Staff seeks approval to release this project for bid.

### DISCUSSION

At the August 15, 2017 City Council Meeting, the city's risk manager, Liz Ehernstrom, brought forward concerns about the speed of traffic entering the Montgomery Street Roundabout and the potential hazard to pedestrians crossing at the crosswalks.

The City Council heard discussion by the City Engineer, Mike Massaro and the then Police Chief, Bill LaGrone; about speed reduction via speed bumps and flashing beacons. Public comment on the discussion item also generated the idea of rumble strips or dots for slowing traffic on approach to the Roundabout.

The City Council directed the City Engineer to come back and present concepts and costs of various options including, crosswalk illumination, flashing beacons, and rumble strips.

The City Engineer has provided this information in a presentation with examples at the November 21, 2017 City Council meeting.

Bennett Engineering Services has prepared the final plans, specifications. The original plan was for Staff to complete the work. Unfortunately, due to staffing levels the work has not been completed and will not be completed any time soon. It is necessary to release these plans for bid to complete this work.

**FISCAL IMPACT**

Funding for the project is available in the RSTP 115 Fund (Regional Surface Transportation) with a current available balance of \$500,000. RSTP - Maintenance Streets, 5061-6230.

**RECOMMENDATIONS**

Approve release for bid of plan and specifications for pedestrian safety improvements to Montgomery Street roundabout. Staff will return to Council with bids to award contract.

**ATTACHMENTS**

- A - Scope of work for design
- B – Traffic Calming Options previously presented

## Pedestrian Flashing Beacons



<http://www.thehour.com/norwalk/article/Flashing-lights-mean-yield-to-pedestrians-in-8012146.php>

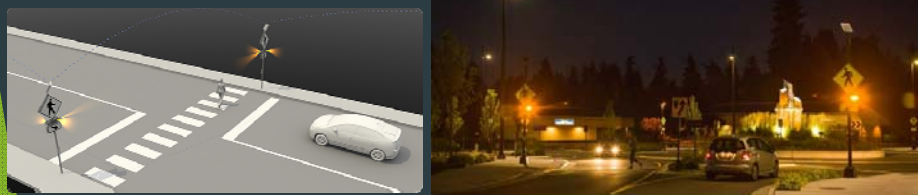


<http://commuteorlando.com/wordpress/2010/02/23/st-pete-and-the-rrfb/>



<http://www.xwalk.com/pages/>

## Pedestrian Flashing Beacons



<https://carmanah.com/traffic/products/r920-solar-rectangular-rapid-flashing-beacon-rrfb>

## Illuminated Crosswalk - a.k.a. "Smart Crosswalk"

<http://www.xwalk.com/pages/design.htm>  
[http://www.xwalk.com/images/data\\_sheets/DS02\\_031717.pdf](http://www.xwalk.com/images/data_sheets/DS02_031717.pdf)



<https://www.lightquardsystems.com/company-info/about-us/webinar-series/>  
<https://www.lightquardsystems.com/smart-crosswalk-system/>

<http://www.cisco-eagle.com/catalog/category/9434/crosswalk-safety-solutions>

## Rumble Stripes



[https://materialflow.com/p/Rumble-Strips?oclid-EA1a1QobChMlwl-vrff11QIVBRBpCh11yQRnEAYYASA BEqKEvD\\_BwE](https://materialflow.com/p/Rumble-Strips?oclid-EA1a1QobChMlwl-vrff11QIVBRBpCh11yQRnEAYYASA BEqKEvD_BwE)

<http://www.speedbumpsandhumps.com/speed-bumps/rumble-strips/specifications>

## Conceptual Cost of Options

Option	Conceptual Construction Cost
Solar Powered Flashing Beacons	\$20,000
Illuminated Crosswalk	\$420,000
Rumble Strips	\$16,000



# Scope of Services and Fee –

Item 4.

**BEN|EN**

TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661

T 916.783.4100

F 916.783.4110

www.ben-en.com

Client: City of Oroville  
Consultant: Bennett Engineering Services Inc  
Project: Roundabout Safety Upgrades  
Date: October 19, 2017

*Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.*

### **Assumptions:**

- *City forces to perform construction work.*

<b>TASK 1. Plans and Estimate</b>	<b>\$7,925</b>
BEN EN will prepare and submit final plans, specifications, and estimate to the City. Plans will be drawn over a scaled aerial photo and show of Rectangular Rapid Flashing Beacon (RRFB) and rumble strip locations.	
<b>TASK 2. Construction Support</b>	<b>\$1,415</b>
BEN EN will provide staff to answer questions and assist with the setup of the RRFBs.	
<b>Total \$9,340</b>	

### **Deliverables:**

- *Plans (hard copy, 2 sets, 11"x17")*
- *Estimate of Probable Construction Costs (hard copy, 2 sets)*

**INITIALS:**

41



## CITY OF OROVILLE STAFF REPORT

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: BILL LAGRONE, CITY ADMINISTRATOR**

**RE: AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSAL FOR FIRE PROTECTION SERVICES FOR THE CITY OF OROVILLE**

**DATE: SEPTEMBER 3, 2019**

### SUMMARY

The Council may provide direction to the City Administrator to release a Request for Proposal (RFP) for Fire Protection Services for the City of Oroville.

### DISCUSSION

The City of Oroville has implemented various actions to address financial challenges and is presently exploring possible alternative means of delivering various City services and programs

One option for Fire Protection Service is to consolidate with the Butte County / Cal Fire or with another duly authorized fire services provider. On the surface, this proposal sounds like a good opportunity to improve efficiency, maintain local control and deliver our public safety services more rapidly with greater depth.

Fires, Medical Aids and traffic collisions do not occur at any one specific time of day, or any one specific day of the week. The need for first responders to become more efficient along with immediate availability is becoming increasingly important. Unfortunately, cost have continued to rise while service levels diminish and the demand for Fire Services has continued to increase, so the need for cooperative agreements has become essential to ensure that the best possible public safety service is being provided to the community.

The Oroville Fire Department works out of one station and is among the busiest Stations in the County. The City of Oroville has seen all of the aforementioned calls for service increase over the last several years. Unfortunately, due to the financial situation of the City there has not been natural growth within the Fire Department. The Oroville Fire Department staffing is at the same level it was in 1990's; however, the community it protects has significantly grown.

It has recently been brought to the attention of City Staff and Council Members that many residents are losing their homeowners insurance, due to the risk of wild fire. It is believed that going to a larger Fire Protection Service provider may slow rate increases and the loss of insurance policies.

The objective of this project is to improve the levels of service to the City of Oroville, while still ensuring local control of our local Fire Protection Services. Considering recent tragedies that have befallen our neighbors in Paradise, it is incumbent upon the City to look at ways of increasing the level of Fire Service to our Community. The only foreseeable way to accomplish these objectives would be regionalization of service.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Authorize Staff to release a Request for Proposal for Fire Protection services for the City of Oroville.

**ATTACHMENTS**

Request for Proposal for Fire Protection Services



## **Request for Proposal**

*From the*

# **City of Oroville**

For the

## **Provision of Fire Protection Services**

Issued: September 4, 2019

Responses Due: December 4, 2019, by 5:00 p.m. (PDT)

### **Submit RFP Response to:**

Bill LaGrone  
City Administrator  
City of Oroville  
1735 Montgomery Street  
Oroville, California 95965

## City of Oroville Request for Proposals

The City Council of the City of Oroville respectfully requests proposals for a full-service fire protection contract based on the City's Request for Proposal contained in this document.

This Request for Proposal is based on the City's need to determine the feasibility of a possible personnel services contract with another qualified agency or entity.

The City's intent is to maintain our current ISO rating as reasonably possible in terms of staffing, station coverage, response times, resources at scene of incident, training, etc.

The purpose of this formal Request for Proposal is to obtain a detailed proposal for evaluation purposes that provides us with specific costs to be charged to the City for the various personnel service-related contract alternatives/options included in this Request for Proposal.

### **Basic Contract Services Criteria**

#### **Term of Contract:**

The personnel services contract shall be an initial three-year contract with an option to terminate the agreement in the event that the City determines that the personnel services contract is no longer in the best interests of the City. All subsequent personnel services contracts beyond the first three-year term shall contain the same termination provision.

#### **City Authority, Control & Responsibility:**

The City Council will maintain local discretionary decision-making, identity, and control over level of service (staffing levels, station configuration, etc.), budget, and funding for emergency fire protection, emergency medical response, and basic life support in the City.

The City of Oroville shall retain ownership, control, and responsibility for the maintenance and replacement of all real property assets and equipment, including fire apparatus.

Fire Marshal duties, which include the enforcement of Title 19 of the California Code of Regulations and all applicable codes in the Oroville Municipal Code pertaining to building/fire codes, and building safety inspections, shall continue to be the City's responsibility, and will not be part of the personnel services contract.

#### **Contractual Duties, Responsibilities & Obligations:**

The Proposer's services, provided through a contract with the City, will meet the City's desired service levels at an economical cost, as identified in this Request for Proposal.

The Proposer's emergency fire protection, emergency medical response and basic life support services will include commercial, residential, and wild land fire protection, outdoor fire safety inspections and wild land fire prevention, investigation; hazardous materials incident response in conjunction with the Haz Mat JPA; vehicle fires; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); Emergency Medical Technician (EMT) level emergency medical and rescue response; and public service assistance.

The Proposer will provide for the professional management and operational control of the fire department following the level of service and policies established by the City Council.

The Proposer will recruit, test, hire, train, and manage full-time personnel required to deliver this service. Labor negotiations, Worker's Compensation, personnel administration, employee benefits, and career development will be the Proposer's responsibility.

The Proposer will staff the identified fire stations with qualified personnel at levels established by the City Council.

The Proposer through agreed on station staffing and configuration, as well as initial, and extended emergency response deployment will meet the standards of response cover needs for the City and community.

The Proposer will designate the Oroville Fire Station as a "must cover" station. "Must cover" means that any time the staffed apparatus is committed to an emergency or activity that precludes a response to a second incident, the City will be covered by either: 1) Cover engine will be dispatched from another station, 2) Call back of off-duty personnel, or 3) Activation of volunteer fire Fighters. This will provide an immediate fire engine for second emergency or support to the initial emergency.

The Proposer will provide training to all employees, by qualified instructors, that will meet or exceed the accepted industry standards, requirements, and specific operational needs of the City.

The Proposer will initially maintain the Oroville Volunteer Fire Fighter Program and the City of Oroville Intern Fire Fighter Program until the City and the Proposer determines when it's appropriate to transition our program to the Proposer's existing programs. The City recognizes the importance and effectiveness of the contribution of an active, well trained volunteer fire program to the City's overall fire protection and deployment process. The Proposer will strive to improve the effectiveness of the volunteer program by offering volunteer firefighters additional certifications and training whenever needed and/or required.

The City will receive a sufficient depth of coverage, as determined by the City. The Proposer will be required to comply with the City's required mutual coverage support during emergencies that are considered automatic mutual aid.

During the term of the agreement, the City of Oroville seal/logo will be prominently displayed on all City-owned fire engine apparatus, and may include a reference to the Proposer.

The Proposer will be responsible for the enforcement of all applicable State fire codes and code provisions in the Oroville Municipal Code pertaining to outdoor fire prevention and life safety inspections, and issuance of City burn permits.

The Proposer will maintain a representative in the City's Emergency Operations Center (EOC) when the EOC is activated.

### **Dispatch Service:**

As part of its evaluation of a possible fire services contract the City of Oroville is seeking level of service and cost-related information concerning the 9-1-1 Fire Dispatch Center.

It is our understanding that if the City were to contract for this service that the Proposer will assume responsibility for all fire/medical emergency dispatching of emergency resource units covered by the City's agreement with Proposer.

The City understands that it's likely that contracting for dispatch services through Proposer will involve additional contract costs involving additional dispatcher positions. In order to determine if this is a preferred option for the City, the City needs to know the following information:

Actual cost for each contracted dispatcher position (i.e. salary & benefits) that would be required with the City contract.

Any other identified costs that will be charged to the City (administrative fee, etc.) under a contract with Proposer for dispatching the City fire/medical 911 calls.

Identification of emergency response level of service improvements in utilizing the Proposer' Dispatch Center, as opposed to continuing to dispatch Oroville 9-1-1 medical/fire calls through the City's communications/ dispatch center.

Identification of any disadvantages to contract the dispatch of 9-1-1 fire/emergency calls through the Proposer' Dispatch Center.

### **Actual Fire Service Delivery Alternatives:**

The City of Oroville seeks to maintain, as well as to possibly improve fire protection and emergency response capabilities in our community. Therefore, the City is seeking information related to the following staffing level.

### **Desired Service Delivery Level**

In presenting staffing necessary to provide Fire services to the City of Oroville, the proposal should indicate the number of positions required to provide service, both in terms of full-time positions assigned to Oroville, portions of full-time positions providing service to the City, and part-time positions, if applicable.

The City desires professional staffing levels to be the same or equivalent to current staffing levels

The City request the proposer present a Fire service model for the City of Oroville that would not exceed an annual contract amount in year one of \$2,750,000.00. Cost should include CPI or other inflators for subsequent years of contract.

Page 4

The City of Oroville desires the proposer to hire as many of our current staffing at their current rank and position as possible. It is a requirement that the proposer hire all necessary personnel that meet the proposer minimum hiring criteria to include physicals and background.

**Administrative and Support Services:**

The Proposer must declare who will be appointed as fire chief for the City of Oroville and will represent the City in that capacity.

This individual will manage the fire department in a professional and efficient manner, attend Council meetings, prepare, present and manage the fire department budget, provide personnel management services, attend other policy meetings or events as appropriate or requested, and coordinate emergency planning with other agencies including automatic and mutual aid agreements.

Administrative and support services functions for the infrastructure of the fire department (i.e. major improvements, repairs and maintenance of City-owned fire facilities; and maintenance and replacement of fire apparatus equipment, etc) will be coordinated with the City of Oroville.

All administrative and support services, and management functions related to contracted fire personnel (i.e. personnel administration, labor relations, contract negotiations, etc, disciplinary actions, uniforms, turnouts, medical response & firefighting materials and supplies, etc.) will be performed by the Proposer.

**Chief Officers Assigned:**

The response to the Request for Proposals should describe how it will serve as the primary administrative contact to the City, and/or manage the day-to-day personnel and operational functions of the department.

**The Proposer Will Provide Employment Opportunities for Current City of Oroville Permanent Full-Time Fire Employees, along the following terms:**

In the event, that the City decides to contract fire personnel services, the full-time fire department employees of the City will be transitioned into employment with the Proposer, provided each individual employee meets the minimum qualifications of the Proposer.

The assigned classification and salary will be based on and commensurate with training, experience and position with the City.

It is understood that separate from this Request for Proposal, issues related to current City fire employee benefits will be addressed between the City of Oroville and the Oroville Fire fighters Association, prior to approval of an actual cooperative services contract between the City of Oroville City Council and the Proposer.

**Communications Performance Standards**

In the event that the City were to choose the Proposer's dispatch option mentioned previously in this RFP, the City's Dispatch/Communications Center may continue as the primary 9-1-1 answering point



(PSAP) for the City under this agreement. The Proposer will dispatch all fire and medical units, and make all other notifications and requests to assisting agencies for additional resources. Proposer would also be the coordination point for outside agencies to mitigate a fire, rescue, or medical emergency. This would include other fire agencies for mutual and automatic aid.

**City-Owned Facility Maintenance Responsibilities:**

City-owned fire station facilities will be maintained and repaired by the Proposer’s staff within their skills including normal housekeeping, minor landscape maintenance and minor repairs. More extensive repairs and maintenance will be performed by the City subject to agreement between the City subject to agreement between the City and the Proposer.

**Fire Prevention and Investigation Services:**

The Proposer will assist the City with the following programs:

Outdoor fire and life safety inspections and enforcement as per applicable State and City Oroville Municipal Codes

Public education (i.e. school and civic programs, community outreach, etc.)

Fire hazard Reduction Program (i.e. emergency response pre-planning, special event fire safety plans/inspections)

The Proposer will provide arson investigation, and related law enforcement assistance (to the Oroville Police Department) on an as-needed basis.

**Identification of Administrative Fee, if applicable:**

The proposal will include an identification of the administrative fee that the Proposer will charge to the City under a fire services contract, both in terms of actual dollars and the current percentage rate and a projection of future administrative fee increases, an explanation as to what expenses (prorated, etc.) the current administrative fee covers, and how it was applied to this specific contract proposal.

**Regular Reporting & Billing Requirements to the City:**

The Proposer will provide a monthly fire department activity report to the City Administrator, which the City Administrator shall in turn copy to the City Council. The monthly activity report will include all fire department activities for a given month broken down by category (i.e. emergency fire suppression incidents by type, property loss estimates (if applicable), emergency medical responses, coverage or response time issues (if any), other emergency-related incidents, fire volunteer program, support and activities, etc.).

The Proposer will provide an annual fire department report to the City Administrator, which in turn will be presented by the Proposer to the City Council in public session for the benefit of the community. This annual report will be a detailed summary of the department's activities (as mentioned above) and statistical data broken down by category for the previous year, as well as an identification of challenges and issues addressed during that time period, or that remain unresolved.

The Proposer will provide detailed billings, based on the City's personnel services contract with the Proposer, to the City's Finance Director for payment.

**The Proposal Shall Also Include the Following:**

Request a 10-year history of the administrative fee charged to other agencies contracting who contract with the Proposer for fire services.

Request a ten-year history of the Proposer's salary and benefit increases that have been passed on in the form of increased costs to its contracting agencies, especially municipalities.

Provide as an option the cost/rates of the Proposer providing emergency back-up maintenance & repair of fire apparatus during fire season, including the cost of replacement of all Fire Apparatus on an as necessary basis

Provide as an option the cost of providing the City with fire prevention services that would include state mandated facility and commercial building inspections, outdoor fire and life safety inspections, and enforcement of City outdoor burn regulations and other applicable regulations under the Oroville Municipal Code.

Identify a realistic time frame that such a contract would actually be in place if the City Council approves going forward with a contract.

**RFP Response Format**

The RFP respondent shall submit one(1) unbound and (7) bound copies of their proposal plus and electronic copy of all documents. The response should be delivered to:

Bill LaGrone  
City Administrator  
City of Oroville  
1735 Montgomery Street  
Oroville, CA 95965

An electronic copy should be also sent electronically to :

Bill LaGrone  
City of Oroville  
[blagrone@oropd.org](mailto:blagrone@oropd.org)

The proposal should be received no later than 5:00 p.m. (PDT), December 4, 2019 to be considered

**City Council Selection Process and Timeframe**

September 4, 2019	Release RFP
September 14, 2019	Meeting at 1735 Montgomery Street for Answering Questions
December 4, 2019	Proposals due to City by 5:00 p.m. (PDT)
February 4, 2020	Agency Interviews by City Council

DRAFT



**CITY OF OROVILLE**  
**FINANCE OFFICE**  
**1735 MONTGOMERY STREET**  
**OROVILLE, CA 95965-4897**

Item i.

530-538-2410

**FINANCE DEPARTMENT REPORT**

**TO: MAYOR REYNOLDS AND COUNCIL MEMBERS**

**FROM: RUTH WRIGHT, FINANCE DIRECTOR**

**RE: FINANCE DEPARTMENT REPORT**

**DATE: SEPTEMBER 3, 2019**

**CalPERS Current Actuarial Valuation Reports**

Every August CalPERS issues actuarial valuation reports that tell us many things, like the funding status of our investment pool, our minimum required employer contribution for the next year and other useful information like the balance of our unfunded liability.

The news this year was disparaging as our unfunded liability has gone up almost 3 million dollars from last year. This is even after making a hefty payment of over 1 million. The main reason for the amount going up can be attributed to the organization not making their investment goal of 7%. They came in just under at 6.7%. Sixty percent of the amount paid to retirees is from investment returns, so when they fall short the member entities are picking up the slack.

It doesn't seem like we are making any progress on this huge liability. Last year the liability for the City of Oroville was \$22,327,824 and this year the liability is \$25,332,669.

Recap of the Unfunded Liability and an estimate of 5 years out:

City of Oroville  
**CalPERS Unfunded Liability**

Letter Issue date Valuation Date For Fiscal Year	Aug 2016 June 30, 2015 2017-18	Aug 2017 June 30, 2016 2018-19	Aug 2018 June 30, 2017 2019-20	Aug 2019 June 30, 2018 2020-21	*Estimate* June 30, 2019 2021-22	*Estimate* June 30, 2020 2022-23	*Estimate* June 30, 2021 2023-24	*Estimate* June 30, 2022 2024-25	*Estimate* June 30, 2023 2025-26
<b>Classic Miscellaneous Plan</b>	\$ 5,839,561	\$ 7,975,422	\$ 7,804,858	\$ 8,866,615	\$ 8,897,393	\$ 8,840,154	\$ 8,704,907	\$ 8,518,510	\$ 8,273,873
<b>Classic Safety Plan</b>	11,196,247	14,498,797	14,503,737	16,348,290	16,362,987	16,219,473	15,934,312	15,546,962	15,049,909
<b>PEPRA Fire</b>	6,305	19,732	5,107	21,194	22,112	22,599	22,600	22,031	20,976
<b>PEPRA Miscellaneous</b>	2,542	19,472	9,753	32,064	32,794	32,950	32,458	31,239	30,260
<b>PEPRA Police</b>	2,050	10,549	4,369	16,656	17,383	17,787	17,824	17,437	16,694
<b>Total Unfunded Liability</b>	<b>\$ 17,046,705</b>	<b>\$ 22,523,972</b>	<b>\$ 22,327,824</b>	<b>\$ 25,284,819</b>	<b>\$ 25,332,669</b>	<b>\$ 25,132,963</b>	<b>\$ 24,712,101</b>	<b>\$ 24,136,179</b>	<b>\$ 23,391,712</b>
Payments Due	887,255	1,186,821	1,480,178	1,664,806	1,907,365	2,107,649	2,229,070	2,353,037	2,417,746
Payment Made	2017	July 2018	July 2019	Due July 2020	Due July 2021	Due July 2022	Due July 2023	Due July 2024	Due July 2024

It is important to remember this is only one component to our pension costs. We also have a pension obligation bond (with only 4 annual payments left, it will be paid in full in July of 2023), and we also pay for our normal contributions based on current salaries. Pension costs currently take up approximately a little over 16% of our General Fund budget and is rapidly rising.

Actuarial reports are posted on the City's website under the Finance Department.

NOTED TO VIKI  
DATE 8/1/19  
NO-510101010

Project No. 2100-000

-4-

Zachary Simmons, Project Manager  
U.S. Army Corps of Engineers, Sacramento District  
1325 J Street, Room 1350  
Sacramento, California 95814-2922

Teri Towe  
Branch Director  
Environmental and Historic Preservation Branch  
Federal Emergency Management Agency  
10000 Goethe Road  
Sacramento, CA 95827

FEDERAL ENERGY REGULATORY COMMISSION  
WASHINGTON, D. C. 20426

OFFICE OF ENERGY PROJECTS

Project No. 2100-000 – California  
Feather River Hydroelectric Project  
California Department of Water Resources

August 22, 2019

VIA USPS First Class Mail

Julianne Polanco  
State Historic Preservation Officer  
California Office of Historic Preservation  
1725 23<sup>rd</sup> Street, Suite 100  
Sacramento, CA 95816

Subject: Determinations of Eligibility and Finding of Effect under Section 106

Dear Ms. Polanco:

On June 18, 2019, California Department of Water Resources (California DWR) provided the Commission with determinations of eligibility for cultural resources located at the Feather River Hydroelectric Project (FERC Project No. 2100). The determinations were made on cultural resources located in and near the Loafer Creek Point Recreation Area, which will undergo improvements to offset losses to recreation areas encountered during the emergency recovery work at Oroville Dam (undertaking).

By a letter dated March 31, 2017, we designated California DWR as our non-federal representative for conducting consultation with your office for emergency activities associated with repairs to Oroville Dam and appurtenant facilities. And on July 5, 2017, our offices executed a Programmatic Agreement (PA) for managing historic properties during the emergency and permanent recovery period at and near the Oroville Dam. Although California DWR had filed their determinations of eligibility and finding of effect with the Commission on June 28, 2019, the PA that governed those activities during the emergency and repair period expired on July 5, 2019. As a result, we are requesting your concurrence with the determinations of eligibility and finding of effect at the Loafer Creek Point Recreation Area pursuant to formal consultation under Section 106 of the National Historic Preservation Act (36 CFR § 800). We are also requesting an expedited review to allow California DWR to advertise the contract as soon as possible and complete installation of the upgraded recreation facilities this fall.

AUG 26 2019

Project No. 2100-000

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The proposed undertaking at the Loafer Creek Point Recreation Area includes construction of two parking lots, two boat ramps, and an access road to offset the loss of recreational facilities resulting from the emergency recovery activities at the Oroville Dam. The area of direct impact (ADI) for the work is approximately 45 acres in size and the maximum depth of ground disturbance is approximately 40 feet. This includes the construction footprint and all ground-disturbing activities. The ADI is located entirely within the previous Area of Potential Effects (APE) for the recovery work conducted in response to the emergency at Oroville Dam. Additionally, the proposed undertaking at Loafer Creek Point Recreation Area was addressed by an order issued by Commission staff on September 13, 2017.<sup>1</sup>

California DWR conducted pre-field inventory efforts and identified five previously recorded resources within or near the proposed ADI for the work at Loafer Creek Point Recreation Area. In accordance with 36 CFR § 800.4(c)(2), California DWR evaluated the historic significance of all at-risk cultural resources and enclosed their findings in a report that was attached to their June 18, 2019 filing with the Commission, a copy of which was also sent to your office. After reviewing the information contained in the technical evaluation report included in their June 18<sup>th</sup> filing, we concur with California DWR's preliminary determinations of eligibility for the following resources:

- P-04-000329 (prehistoric) is eligible for listing in the NRHP under Criterion D
- P-044-002033 (historic) is not eligible for listing in the NRHP
- P-04-002421 (prehistoric) is not eligible for listing in the NRHP
- P-04-002512 (prehistoric) is not eligible for listing in the NRHP
- P-04-002608 (prehistoric) is not eligible for listing in the NRHP
- OBRE-3 (historic) is not eligible for listing in the NRHP
- OBRE-4 (historic) is not eligible for listing in the NRHP

Although site P-04-000329 is eligible for listing, it is located outside the ADI for the undertaking and is not at risk of direct impacts. However, to ensure the site is protected during construction, California DWR would install protection measures to include flagging or fencing of the site boundary and would conduct spot monitoring to ensure complete avoidance. Additionally, California DWR would conduct monitoring of the site on an annual basis for five years after construction is complete to identify and prevent potential impacts from the increased recreation and public use near the site. We ask that your office review the technical documentation provided by California DWR and seek your concurrence with the eligibility determinations.

<sup>1</sup> California Department of Water Resources, 160 FERC ¶ 62,226 (2017).

Project No. 2100-000

-3-

Based on the eligibility determinations and the protective measures and monitoring proposed by California DWR, we also conclude that the undertaking would not have an adverse effect to historic properties and request your concurrence with that finding of effect.

The Commission strongly encourages electronic filing. Please file the requested information using the Commission's eFiling system at <http://www.ferc.gov/docs-filing/efiling.asp>. For assistance, please contact FERC Online Support at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov), (866) 208-3676 (toll free), or (202) 502-8659 (TTY). In lieu of electronic filing, please send a paper copy to: Secretary, Federal Energy Regulatory Commission, 888 First Street NE, Washington, D.C. 20426. The first page of any filing related to this letter should include docket number P-2100-000.

If you have any questions concerning this letter, please contact Kurt Powers at (202) 502-8949.

Sincerely,



Thomas J. LoVullo  
Chief, Aquatic Resources Branch  
Division of Hydropower Administration  
and Compliance

VIA USPS First Class Mail

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September 2019

**Greetings Docents,** What? September is here? Hard to believe we are entering the ninth month of 2019. Salmon Festival is on September 27<sup>th</sup> & 28<sup>th</sup>. A Salmon Dinner will be served at Salmon Court, up by the Municipal Auditorium. Being up on the levee, sharing a meal as the sun sets is a glorious event. A portion of the fees help to support the Nature Center. Information is at the Chamber of Commerce. Lots of people are on the street on Saturday, during the Festival. Both the Chinese Temple and Pioneer Museum are opening during the event. The Chinese Temple docents gave a tour to 15+ exchange students on 8/24. The students were from some 13 different countries. Both the students and their advisers appreciated being able to visit the Temple. A picture of the group is posted on the City Facebook page.

**\*Leftovers:** Tours were scheduled for the Council and Commissioners on 8/27 and 8/31 for a quick tour of all five museums. There was a good response from the Planning Commission and Eric Smith from City Council. Thanks to the docents who were there to welcome the tour. At this writing, the second tour on 8/31 has not taken place. Others from the Council and Commissions may well make the second scheduled tour. No one sent in a bid for the Lott Home roof repair. Seems that the issue of having to pay prevailing wage is the problem. No update on the roof at the Pioneer. Have not heard from Tyson about our monitor and computer issues. The bricks at the Temple have been coated with a preservative. I know there is a plan in the works to have trees trimmed throughout the City, which will include trimming trees at the BATM. Still having issues with vandalism, most prominently at the Nature Center.

**\*Pending File:** The Friends of the Park and the Docent Association approved paying for the cost of the security screens in the commercial kitchen at the Lott. The deposit has been paid and the screens should be installed soon. The City may have some funds to help pay the remaining cost. Fall is when the Noon Rotary Club will start work on doing the painting/repair of the gazebo. I was able to download a Linotype video on a small laptop., so we may have figured out a way to show video at the museums. Policies and Procedures are on hold while the Finance Department works on developing operating standards for the Association. More docents are always needed.

**\*Mark your calendar:** The Lead Docent Meeting is at 10 am on **September 4**, in the Fireside Room at City Hall. There are tours at the Temple on **September 5<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>**. BATM's 3rd Saturday talk, is on **September 21** at 10am. Subject is "1000 Mile Walk" by Robin North. Salmon Dinner is **September 27**. Jan will reschedule the trip to Grinding Rock State Park. Next docent meeting is **October 2<sup>nd</sup>** at 10 am.

**\*Museum Notes:** BATM now needs volunteers to fill both Saturdays and Sundays. A video on the Linotype machine has been downloaded to a small laptop for the Pioneer. We may be able to do a similar thing for the Temple. The Temple fish have died. The Lott quilt display will be taken down in September. Nature Center docents, Becky and Virginia will be hosting a booth, on the levee, during the Salmon Festival. The event schedule for the remaining months of the year has been updated.

The contact person at the City for questions, scheduled tours etc. is Amy Russell [arussell@cityoforoville.org](mailto:arussell@cityoforoville.org). Jackie Glover is the contact person for sending out announcements, ads, publicity [jglover@cityoforoville.org](mailto:jglover@cityoforoville.org). Please contact me if you have a change of email, address or phone number so we can update the docent list with your current information. Machele Conn: [machconn@gmail.com](mailto:machconn@gmail.com) 530 533-4140